



GRACE HERITAGE CENTER WEDDING RENTAL APPLICATION

Thank you for choosing GHC as your venue. So we may best serve you please complete all information.

CONTACT INFORMATION

Name of Applicant _____ Date _____

Address _____

City _____ State _____ Zip Code _____

Cell Phone _____ Email _____

Bride Name _____

Bride Cell Phone _____ Email _____

Groom Name _____

Groom Cell Phone _____ Email _____

EVENT INFORMATION

Date Requested _____

Hours Requested (min. 4 hr period; \$150 Reservation Fee/\$350 Rental Fee/additional hrs @ \$100/hour) _____

Is a rehearsal needed? (An additional fee of \$150 for 1½) _____ YES _____ NO

Rehearsal Date _____ Rehearsal Time (1½ hour period) _____

EVENT DETAILS

Time of ceremony _____ Number of Guests _____

Pews Only (up to 60) _____ Pews & Chairs (seats 82) _____ Tables (2x4) _____

Additional Notes _____

FOR OFFICE USE ONLY	Date Received	Payment Type/Check #
Reservation Fee (\$150 non-refundable . Due with Application)		
Security Deposit (\$100 Due 30 days prior to event)		
Rental Fee (\$350 Due 30 days prior to event)		
Rehearsal Fee (\$100 Due 30 days prior to event)		
Additional Hours (\$100/hour outside the standard rental period)		
Entered on Calendars	Contacts Made	
Security Deposit Returned (Date due/Date returned)		
Security Deposit Withheld (Reason/Amount Withheld)		
Notes:		

Please sign and date Rental Agreement/Indemnification on back.

GRACE HERITAGE CENTER RENTAL AGREEMENT/INDEMNIFICATION

I, _____, do hereby acknowledge that I have been given a copy of the 'Grace Heritage Center Rental Policy' and do hereby agree to abide by the terms and policies as set forth by Georgetown Heritage Society (GHS) when using Grace Heritage Center (GHC).

I also understand and agree that as the renter of GHC, I assume all of the risk to persons and property which might be connected with the use of said facility, and that GHC will have no liability for personal injuries or property damaged, or both, suffered by any person or persons in connection with my use of said facility.

Renter agrees to hold harmless the City of Georgetown and GHS from any/every penalty, claim, loss, cost damage, attorney's fees and expense which might occur as a result of renter's failure to observe/performance any provision of this agreement. The City of Georgetown or GHS shall not be liable for damages to renter arising from any act of any third party or by a third party or from any act not the act of the City of Georgetown or GHS. Renter agrees to indemnify and hold harmless the City of Georgetown and GHS from and against all claims of whatever nature arising from any negligent act, omission or negligence of renter or renter's contractors, licensees, agents, servants, employees, or guests, or arising from any accident, injury or damage whatsoever caused to any person caused by the negligent act, omission, or negligence of renter or renter's contractors, licenses, agents, servants, employees or guests, or to the property of any person occurring during the term hereof in renter's use of GHC, or arising from any accident, injury or damage occurring outside of GHC. This indemnity and hold harmless agreement shall include indemnity against all reasonable costs, expenses, and liabilities relating to or in connection with any such claim or preceding and the defense thereof, including attorney's fees and court costs incurred by the City of Georgetown and GHS in the event that the City of Georgetown or GHS must defend any action by a third party or enforce the terms of this agreement. I hereby release GHC from all such liability and agree to indemnify City of Georgetown, GHC and GHS, its Board members, its offices, its agents and its employees and to hold it and them harmless from any loss.

Renter's Signature _____ Date _____

If you have questions, please email us at: georgetownhs@verizon.net or call us at: 512-869-8597

You can also visit our website at: www.georgetownheritagesociety.org

Our mailing address is: Georgetown Heritage Society, P. O. Box 1265, Georgetown, Texas 78627

Our location is: Grace Heritage Center, 811 South Main Street, Georgetown, Texas 78626

Due to time constraints and availability—consultations or coordinating of your wedding conducted at Grace must be scheduled with the wedding coordinator.

Walk-in consultations or coordinating are not permitted. _____ PLEASE INITIAL